Investigative Encounters
In-Service Training

Part II
For Police Officers and Detectives
Do the Stop Report for:
At T/P/O Deft matched radio run description of a male black possibly carrying a firearm.
At T/P/O the above listed officer responded to a radio run of a male with a firearm from a verified caller. Approximately 5 minutes from receiving the call, officers arrived on scene and observed a male black fitting the description; male black, approximately 5’10”, slim build, black hat, black t-shirt, black short, dreadlocks.
At T/P/O Deft was searched after lawful arrest.
NARRATIVE
FRISK / SEARCH
(GOOD REPORT)

Upon arrival of responding officers, Deft did attempt to leave by walking in opposite direction of officers. While attempting to walk away, Deft did tense up and bladed his body away from officers. Deft had a large bulge in his left cargo short pocket in the outline of a weapon. A loaded Highpoint 9mm firearm was recovered.
A Good Stop Report

DOES THE TALKING FOR YOU
When must you complete a Stop Report?

1. Request for Information
2. Common Law Right of Inquiry
3. Terry Stop
Patrol Guide 212-11 requires Supervisors to:

• **Discuss** the circumstances of the stop with the officer.

• **Determine** if stops, frisks and searches conducted by their officers were supported by Reasonable Suspicion.

• **Assess** whether the Stop Report fully explains the basis for the stop and the basis for any frisk/search, if conducted.

• **Take corrective action** if a stop, frisk, or search itself was improper, or the paperwork was not filled out correctly.
## Stop Report App

### STOP REPORT

#### Incident Information

<table>
<thead>
<tr>
<th>Occurrence Date</th>
<th>HH:MM</th>
</tr>
</thead>
<tbody>
<tr>
<td>MM/DD/YYYY</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Period of Observation Prior to Stop</th>
<th>Duration of Stop</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minutes</td>
<td>Minutes</td>
</tr>
</tbody>
</table>

#### Location of Stop

<table>
<thead>
<tr>
<th>Location Type</th>
<th>Address Type</th>
<th>Suspected Crime Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select...</td>
<td>Select...</td>
<td>Select...</td>
</tr>
</tbody>
</table>

#### Basis for Stop/Identification/Suspected Crime

<table>
<thead>
<tr>
<th>Stop Was</th>
<th>Officer in Uniform?</th>
<th>Crime Suspected</th>
<th>Factors That Led to Stop</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select...</td>
<td>Select...</td>
<td>Select...</td>
<td>None selected</td>
</tr>
</tbody>
</table>
STOP REPORT

Basis for Stop/Identification/Suspected Crime

Factors that Led to Stop

- None selected
- Concealing or Possessing a Weapon
- Casing Victim or Location
- Engaging in a Drug Transaction
- Matches a Specific Suspect Description
- Acting as a Lookout
- Proximity to the Scene of a Crime
- Identified Crime Pattern
- Other

Race

Select...

Height

Select...

Eye Color

Select...

Build

Select...

Other (Scars, Tattoos, Outer Garments, Etc.)
### Frisked/Search/Weapon/Contraband Information

<table>
<thead>
<tr>
<th>Question</th>
<th>Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>Was person frisked?</td>
<td>Yes, None selected</td>
</tr>
<tr>
<td>Was person searched?</td>
<td>Select, None selected</td>
</tr>
<tr>
<td>Was weapon found?</td>
<td>Select, None selected</td>
</tr>
<tr>
<td>Was other contraband found?</td>
<td>Select, None selected</td>
</tr>
</tbody>
</table>

**If Yes, Indicate Basis For Frisk**

| Reason                                      | Selected Options                                                     |
|---------------------------------------------|                                                                     |
| Object Observed Suspected of Being a Weapon | None selected                                                        |
| Statement by Suspect                        |                                                                       |
| Suspect Known to Carry Weapons              |                                                                       |
| Violent Crime                               |                                                                       |
| Other                                       |                                                                       |

**If Yes, Indicate Basis For Search**

| Reason                                      | Selected Options                                                     |
|---------------------------------------------|                                                                     |
| Hard Object Resembling Weapon               | None selected                                                        |
| Consent to Search                            |                                                                       |
| Admission of Weapons Possession             |                                                                       |
| Outline of Weapon                           |                                                                       |
| Search Incident to an Arrest                |                                                                       |
| Other                                       |                                                                       |
The Narrative: DETAILS, DETAILS, DETAILS

[DO THE FACTS SUPPORT A STOP? ARE ALL CHECKBOXES EXPLAINED? IS THE RADIO RUN DESCRIPTION INCLUDED AND HOW THE SUSPECT MATCHED IT?]

[WHY DID YOU FRISK? WHY DID YOU SEARCH?]
Common Mistakes in Stop Reports

- Not enough info to show reasonable suspicion for frisk
- Not enough info on person stopped
- Crime suspected does not match story in narrative
- “Fits Description” but no description provided
Common Mistakes in Stop Reports

- No indication if caller was anonymous or not
- Pedigree info (name, address) put in narrative
- Documentation of Tear-Off Card
- Do not write in “Furtive Movements” in Stop Report
Officer Brand, you need to add additional information in your first narrative, explaining the reason for the Stop, as well as more detailed information in your activity log.
The Activity Log Entry

You need to include:

- Date, time and location of stop
- Pedigree information (name, date of birth, address, telephone #), unless refused
- Detailed description of the person stopped
- Refusal to provide pedigree information, if applicable
- ICAD number, if applicable
Consent to Search and BWC Footage

- If you asked for consent to search the person:

  1. Record the entire interaction on your Body Worn Camera

  2. Offer the person information on obtaining a copy of that video recording by directing them to the NYPD’s FOIL page on the NYPD website or [www.nyc.gov/police-encounters](http://www.nyc.gov/police-encounters)

  3. Offer the person a Business Card, if they are not arrested or issued a summons
Jane Longname Doe
Police Officer
Shield Number 94735

To request body worn camera footage, to get more information about a stop, or to submit a comment or complaint, visit:

www.nyc.gov/police-encounters

or

For Comments, Call 311
The Dust Off
How to achieve LEGITIMACY?

Procedural Justice
Four Elements of Procedural Justice:

- **VOICE** – Listening
- **NEUTRALITY** – Fairness
- **RESPECT** – Treating People with Dignity
- **TRUSTWORTHINESS** – Transparency
How to Direct UMOS to Investigative Encounters Training Videos

• Available on NYPD-U in “My Available Courses” under the Deputy Commissioner of Training

• Video #1 – Request for Information
• Video #2 – Common Law Right of Inquiry
• Video #3 – Terry Stops and Reasonable Suspicion
• Video #4 – Documentation and Supervision
• Public Contact and Consent to Search (Right to Know)
Step 1: Click the NYPDU Tile
Step 2: Enter your department login credentials.

Username: (lastnameTAX)
Password: Same used to access all Department applications
Step 3: Click the Deputy Commissioner of Training link under the available courses page
BODY WORN CAMERA VIDEOS
Bodega Stop - VIDEO 1
NARRATIVE
REASONABLE SUSPICION

At T/P/O subject matched description of a Hispanic male who was suspected of a dispute with a firearm and subject was at location.
NARRATIVE
REASONABLE SUSPICION
(GOOD REPORT)

A radio run for a 10-52 with a firearm came over at 350 Audubon Ave. **Verified Caller** states suspect displayed a firearm while in a dispute with another male. Caller stated suspect is wearing a grey jacket, grey pants with white sneakers and is in a group of 8 people.
Subject was frisked because he was a confirmed Hispanic male who was at the location of a crime.
NARRATIVE
FRISK / SEARCH
(GOOD REPORT)

Subject was at the location and matching the description of a male with a grey jacket, grey pants with white sneakers. Frisk was conducted due to a violent crime with a weapon.
Mace Assault - VIDEO 2.1
Mace Assault - VIDEO 2.2
At T/P/O defendant matched description of a female wanted for assault.
NARRATIVE
REASONABLE SUSPICION
(GOOD REPORT)

At T/P/O officer responded to a radio run of a female wanted for assault by spraying people with mace. Information was received from a verified 911 caller. Approximately 5 minutes from receiving the call, officers arrived on scene and observed a black female fitting the description; female black, approximately 5’6”, average build, long curly black hair, black sweater, black and white dress.
Upon arrival of officers, defendant tried to leave. Defendant was searched; a canister of mace was recovered in her handbag.
NARRATIVE
FRISK / SEARCH
(GOOD REPORT)

Defendant had possession of her handbag and volunteered consent to search. Police Officer recovered mace from her bag. She said, “That’s my pepper spray.” Defendant admitted to spraying the mace at someone. Show-up was conducted with a positive id.
Rite Aid - VIDEO 3.2
NARRATIVE
REASONABLE SUSPICION

At T/P/O P.O. received radio run of a female Hispanic, short hair, boarding a bus after shoplifting in Rite Aid. After boarding bus, officers notice female matching description, P.O.s took the female off bus.
NARRATIVE
REASONABLE SUSPICION
(GOOD REPORT)

At T/P/O officers received a radio run from a verified caller that a Hispanic female, short hair, wearing glasses did shoplift from a Rite Aid store and board a city bus. Upon boarding the bus officers did observe female matching that description. After receiving a more thorough description from Central, officers did take female off the bus.
NARRATIVE
FRISK / SEARCH

Search conducted, S.I.L.A.
NARRATIVE
FRISK / SEARCH
(GOOD REPORT)

Defendant voluntarily consented to a search of her bag. Suspect was a positive ID from c/v. SILA defendant was asked to open her jacket and bulges revealed stolen property from Rite Aid store.
Contact Us

• Risk Management Bureau
  • 1 Police Plaza, Room 1408
  • 646-610-7900
  • rmbsqfquestions@nypd.org

• Compliance Division
  • 253 Broadway, 6th Floor
  • 212-618-3100

• Legal Bureau, Criminal Section
  • 1 Police Plaza, Room 1406
  • 646-610-5400